

**TOWN OF CHARLESTOWN
AMENDED PUBLIC NOTICE**

REGULAR TOWN COUNCIL MEETING – July 14, 2014 at 7:00 p.m.

Charlestown Town Hall, 4540 South County Trail, Charlestown, RI

The regular monthly meeting of the Charlestown Town Council will be held on July 14, 2014 at 7:00 p.m. at the Charlestown Town Hall, 4540 South County Trail, Charlestown, RI. The proposed agenda is as follows:

1. CALL TO ORDER, Moment of Silence, Pledge of Allegiance

2. ROLL CALL

Motion to move items 15a, 15b, 15c, 7a, 18h, 12, 7b, and 7c to be heard next on the Agenda

15. ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

- a. Resolution of Respect in honor of Carol M. Miller
- b. Resolution of Respect in honor of Janette H. Nielsen
- c. Proclamation for Nicholas Iacovelli on attaining the rank of Eagle Scout

7. UNFINISHED BUSINESS

- a. Discussion and potential action regarding the recommendation of the Parks and Recreation Commission to include Cody Clarkin's Flagpole Gardens Project in the revised Ninigret Park Master Plan

18. FISCAL MATTERS

- h. Discussion and potential action regarding funding for the Church Woods Affordable Housing project

12. CONSENT AGENDA *All items marked with "CA" are to be considered consent agenda*

Motion to accept, approve and place on file the following as the consent agenda: 11a, 11b, 13a, 13b, 17b, 17c, 17d, 18e, 18f, and 18g

11. LICENSES AND PERMITS

"CA" a. Discussion and potential action regarding the approval of an application for a Peddler's License from Luca's Coffee and Ice Cream, with a recommendation from Police Chief Jeffrey Allen, subject to receipt of all required paperwork

"CA" b. Discussion and potential action regarding the approval of a Special Outdoor Entertainment license for the Humming Bird Music Festival, to be held August 16, 2014 at 1660 Shannock Road, Charlestown RI, subject to the receipt of all required paperwork

13. MINUTES AND REPORTS

"CA" a. Town Council Minutes: June 4; June 9 (Executive and Regular); June 20; June 23

"CA" b. Reports: Building Official – June 2014; Police Chief – June 2014; Public Works Director – June 2014; Town Clerk – June 2014; Treasurer – May 2014; Wastewater – June 2014

17. APPOINTMENTS AND RESIGNATIONS

"CA" b. Appointment of Brian McDonald to the Affordable Housing Commission, term to expire in September of 2015, as recommended by the Commission Chair

"CA" c. Appointment of Dawne Burns to the Board of Canvassers, term to expire in March of 2018

"CA" d. Acceptance of the resignation of Susan A. Carpenter from the Board of Canvassers with regret

18. FISCAL MATTERS

"CA" e. Discussion and potential action regarding the award of the Diesel Fuel bid to Ginger's Oil for a markup price of \$.38 per gallon for Low-Sulfur Diesel Fuel and an additional \$.38 per gallon for Winter Blend Diesel Fuel, as budgeted in line item 01.620.6020, and authorization of the Town Administrator and Town Treasurer, each, to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be necessary to carry into effect the foregoing

"CA" f. Request from Amy Rose Weinreich, CMC Town Clerk, for approval of the Xerox ACS Land Evidence Microfilm to Digital Image Conversion project at a rate of \$.14 per page, with funding to come from line item 18.000.5100.003, and authorization of the Town Administrator and Town Treasurer, each, to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be necessary to carry into effect the foregoing

"CA" g. Discussion and potential action regarding the award of the Porta-Jon Facilities bid to RPE Waste Services for a price of \$155 per month for regular portable toilet facilities, cleaned, stocked and pumped twice weekly; \$110.00 per month for regular portable toilet facilities, cleaned, stocked and pumped once weekly; and \$ 215.00 per month for handicapped accessible toilet facilities, cleaned, stocked and pumped twice weekly, as budgeted in line items 05.000.6020 (CRCC), 01.820.6065 (Ninigret Park, Charlestown Town Beach and Sam Ferretti Blue Shutter Beach), and authorization of the Town Administrator and Town Treasurer, each, to take any

and all such actions, and execute and deliver such certificates, receipts or other documents as may be necessary to carry into effect the foregoing

7. UNFINISHED BUSINESS

- b. Discussion and potential action regarding participation in the Joint Meeting of the Chariho Governing Bodies
- c. Discussion and potential action regarding the submission of two agenda items for discussion at the Joint Meeting of the Chariho Governing Bodies

3. PUBLIC COMMENT for items not on the Agenda

4. COUNCIL COMMENTS

5. PERSONS WISHING TO BE HEARD

- a. Nancy and Charlie Clough – Noise Ordinance

6. ADMINISTRATOR, SOLICITOR, COMMISSION REPORTS

- a. Town Administrator
- b. Commission Reports

8. NEW BUSINESS

- a. Discussion and potential action regarding the formation of an Ad Hoc Committee to explore Bicycle Pathway feasibility for the Town of Charlestown
- b. Discussion and potential action regarding directing the Town Solicitor and Town Administrator to write a letter to the Rhode Island Water Resources Board requesting clarification to the Charlestown Town Council of the process for selecting its recent purchase of land for a wellhead in Charlestown, such letter to be directed to Mr. Burke of the Water Resources Board with copies to his supervisor and the Governor
- c. Discussion and potential action regarding the request from the Chief of Police to authorize the Town Administrator to advertise a Request for Proposals for a Professional Management Consultant for the Charlestown Police Department

9. PUBLIC HEARINGS – None

10. COUNCIL SITTING AS BEVERAGE LICENSING BOARD

- a. Public Hearing and potential action regarding the following application for beverage license:
VSA Arts Rhode Island for a Class F Liquor License, fee to be waived, for the Rhythm and Roots event to be held at Ninigret Park on August 29 – alcohol served 3:00 p.m. to 11:00 p.m., August 30 – alcohol served 11:00 a.m. until 11:00 p.m., August 31 – alcohol served 11:00 a.m. until 11:00 p.m.
- b. Public hearing and potential action regarding the following application for beverage license:
St. James Chapel for a Class F Liquor License, fee to be waived, for the Lobster Bake event to be held at 2079 Matunuck Schoolhouse Road on July 27, 2014 – alcohol served from 12:00 p.m. to 4:00 p.m.

14. ANNOUNCEMENTS

- a. Board and Commission vacancies

16. COMMUNICATIONS AND PETITIONS - None

17. APPOINTMENTS AND RESIGNATIONS

- a. Discussion and potential action regarding appointments to the Zoning Board of Review – 1 Full Member (term to expire in July of 2019) and 3 Alternate members (terms to expire in July of 2015)

18. FISCAL MATTERS

- a. Discussion and potential action regarding the approval of Budget Transfers in the amount of \$48,647.00, as requested by Town Treasurer Patricia M. Anderson
- b. Discussion and potential action regarding the request from the Town Administrator for the transfer of funds from the Council Contingency budget line item to the appropriate salary line items to allow for salary position grade and level adjustments
- c. Discussion and potential action regarding a request from the Parks and Recreation Commission to approve the use of up to \$180,000, including a possible in-kind service donation of \$45,000, from the Ninigret Park Fund as matching funds to the 2014 RIDEM Recreation Grant awarded to the Town of Charlestown
- d. Discussion and potential action regarding the renewal of the Gate House Lease to William Clarkin from July 1, 2014 – June 30, 2016 at the rate of \$500.00 per month as recommended by the Director of Parks and Recreation

19. LEGAL MATTERS - None

20. ADJOURNMENT

The public is welcome to any meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please call 711-364-1210 at least three (3) business days prior to the meeting.

Advertised in the Westerly Sun – July 12, 2014

Posted at SOS, ClerkBase and at Town Hall – July 10, 2014